**Part B – Member of the Energy Institute competence grid**

Member of the Energy Institute (MEI)

Members of the Energy Institute (MEIs) are experienced professionals working in energy in any capacity.

Whatever their area of work, they will have roles which require the use of professional judgement and responsibility. They might be overseeing projects or staff or processes and will be applying complex principles to their work and developing and innovating in their role.

**Completing the grid**

Your completed grid should:

* Include examples about you and the energy-environmental related work you have done;
* Be in the first person;
* Address the competence being described;
* Use detailed and specific examples to describe your actual work rather than a theoretical example.

You should look to write around 200 ~ 300 words for each competence. Please see the guidance document for further information.

# Competence and Commitment Standard for Member of the Energy Institute.

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| **Name:** |  | **Current EI Membership grade:** |  |
| **Job title if applicable:** |  | **Company:** |  |

**Members** must be competent throughout their working life, by virtue of their education, training and experience, to:

**A Knowledge and understanding of energy industry**

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| **Competence** | | **Examples of how you meet competence:** |
| **A1** | **Have an in-depth knowledge of your own sector of the energy industry and how it relates to other sectors** |  |
| **A2** | **Have a broad knowledge of the wider energy scene and the key challenges facing it** |  |
| **A3** | **Demonstrate a familiarity with various sources of knowledge relevant to the energy industry** |  |

**B Practical application of your energy knowledge to your job role**

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| **Competence** | | **Examples of how you meet competence:** |
| **B1** | **Understand your role and its relevance to the energy industry** |  |
| **B2** | **Demonstrate how you apply your knowledge for the advancement of the industry** |  |
| **B3** | **Show how you add value to your organisation, the energy industry and society** |  |
| **B4** | **Demonstrate how you are able to apply existing skills and knowledge to new areas of work** |  |

**C Management and leadership**

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| **Competence** | | **Examples of how you meet competence:** |
| **C1** | **Demonstrate an ability to manage your own work effectively** |  |
| **C2** | **Manage projects, processes and plans as appropriate** |  |
| **C3** | **Demonstrate problem-solving skills and solutions** |  |
| **C4** | **Demonstrate an awareness of budgets and resources and their effective management** |  |

**D Interpersonal skills**

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| **Competence** | | **Examples of how you meet competence:** |
| **D1** | **Be able to communicate coherently and effectively in spoken and written English** |  |
| **D2** | **Be able to produce a variety of documents/communications including letters, reports, spreadsheets and presentations** |  |
| **D3** | **Participate in meetings and take on the role of chair, convenor, co-ordinator etc as required** |  |
| **D4** | **Work effectively as part of a team to identify, agree and achieve collective goals** |  |
| **D5** | **Offer advice, recommendations and evaluations to colleagues, customers etc as appropriate** |  |
| **D6** | **Know and manage own emotions, strengths and weaknesses** |  |
| **D7** | **Be aware of the needs and concerns of others** |  |

**E Professional standards and the energy professional’s obligations to society, the profession and the environment**

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| **Competence** | | **Examples of how you meet competence:** |
| **E1** | **Comply with the EI’s Code of Professional Conduct** |  |
| **E2** | **Demonstrate how relevant legislation (including HSE, social and employment legislation) is applied in your role** |  |
| **E3** | **Ensure compliance with relevant health and safety legislation by yourself and your team as appropriate** |  |
| **E4** | **Show how good practice and quality standards operate in your field of expertise** |  |
| **E5** | **Demonstrate your approach to continuous improvement in working practices** |  |
| **E6** | **Demonstrate how your role takes account of environmental and social needs and strives for sustainability of the energy industry** |  |
| **E7** | **Demonstrate how you ensure your own continuing professional development and those of your team through professional memberships, active participation in CPD and the development of yourself and others through plans and objectives. Act as a mentor for others seeking professional recognition.** |  |